Appendix 5
School Specific COVID Remote Learning Strategy

This document covers the 'tiered' solution proposed at the October CEO Briefing.

The different tiers are described below. At the end of the document are 'Points to note'. Spreadsheets referred to in this section will be shared directly with Headteachers and Office Managers.

Where CPD is referred to, we are supporting by utilising a minimum of 20 trust devices (to increase to 33) placed in each hub to support this. (Initial locations are: Adderlane, Bexhill, Morpeth Road). These schools have been chosen as they have the lowest number of chrombooks in each hub. The intention is that schools can use these to complement devices in school to familiarise children with Google Classroom. This was a key factor reported by headteachers where engagement with remote learning was high. Once this initial training has occurred, the devices should then be passed on to another school in the hub.

Tiered solution

Tier 0
Scenario:
Preparation for potential absence/closure

Activity
- Headteachers to **ensure some use of Google Classroom has taken place in the school** so children are familiar with the basics. This has been shown to increase participation rates from home in the event of any remote/blended learning provision.
- The school may feel an alternative approach (paper based for example) will be more appropriate **for their youngest children**, and not include these children in any familiarisation lessons.

Support
Suite of training clips available online. Direct staff training available via Central IT.

Tier 1
Scenario:
Pupil is absent for up to 3 days

Activity
- **Paper based solution** managed by school.
- OR
- **Immediate use of online solution** with learning obtained from Oak National Academy/BBC Bitesize/school prepared online pack. School to determine.

Support
School issue school device if moving to immediate online solution.
Consider any IT requirements for days 4-14 of pupil absence.

<u>Tier 2</u>
Scenario:
Pupil is absent for full self-isolation period – up to 14 days

Activity
- School to **issue devices as required** from questionnaire for those without a suitable device in the home. Use own chromebooks from school resource.
- **Trust spreadsheet to be completed** to monitor devices in/out.
- Any internet requirement to be **communicated to Trust** Central team via spreadsheet

Support
School to ensure the remote learning provision is managed effectively (Google Classroom managed by adult in the school). **More likely** is the use of a school device with learning obtained from Oak National Academy/BBC Bitesize or equivalent. This is at the school's discretion.

<u>Tier 3</u>
Scenario:
Partial bubble closure for up to 14 days: this is the most difficult to manage scenario of all those described here.

Activity
- Central IT team to be contacted. Results of parent IT questionnaire analysed. **Agreed device and internet requirements established.**
- School to **prepare number of home user agreements** to be issued.
- Required **devices to be collected** from an agreed location and signed out by Trust IT Manager.

- Expected delivery of remote learning **in line with school policy** hosted by Google Classroom.
- To include timetable, morning and afternoon registration, and differentiated core and whole class foundation subject delivery.
- Include welfare checks via Google Meet/telephone/ Class Dojo or equivalent.

Support
Immediate (next day) training available from central IT team.
Having an understanding of/schools finding creative solutions in this difficult scenario:
- Is the class teacher sharing the resources for the lessons for children to work through independently? Will the teacher upload the resources the night before. Can two-form entry schools take advantage where there is one bubble and divide staff between the in-house teaching and the blended learning pupils?
- Is there a TA who can run any registration and end of morning/afternoon online meet?
- Worst-case scenario: Oak National and White Rose Maths provision to be signposted/hyperlinked where the above is not possible.

<u>Tier 4</u>
Scenario:
Full bubble closure for up to 14 days

Activity
- Central IT team to be contacted.
- Results of parent IT questionnaire analysed. **Agreed device and internet requirements established.**
- School to prepare number of home user agreements to be issued.
- Required devices to be collected from an agreed location and signed out by Trust IT Manager.

- Expected delivery of remote learning **in line with school policy** hosted by Google Classroom.

- To include timetable, morning and afternoon registration, and differentiated core and whole class foundation subject delivery.
- Include welfare checks via Google Meet/telephone/ Class Dojo or equivalent (as required by the DSL for specific children/families).

Support
Immediate (next day) training available from central IT team.

Tier 5
Scenario:
Entire school closure (or national circuit-breaker requirement)

Activity
- Central IT team to be contacted.
- Results of parent IT questionnaire analysed. **Agreed device and internet requirements established.**
- School to prepare number of home user agreements to be issued.
- Required devices to be collected from an agreed location and signed out by Trust IT Manager.

- Expected delivery of remote learning **in line with school policy** hosted by Google Classroom.
- To include timetable, morning and afternoon registration, and differentiated core and whole class foundation subject delivery.
- Include welfare checks via Google Meet/telephone/ Class Dojo or equivalent (as required by the DSL for specific children/families).

Support
Immediate (next day) training available from central IT team.

Points to note:

Device Management:
In all scenarios, logs are to be kept of devices issued and date returned against serial numbers. Trust spreadsheet to be issued to all schools. This will ensure there is an audit trail against devices/users in the event of any safeguarding issues. This will also support decision making at trust level when trying to support schools going into lockdown, ensure devices return to their correct host school,

Hardware:
Chromebooks are used in the scenarios below, but where schools are apple/iPad 121 the provision of internet (through LGFL) and use of Google Classroom (via preinstalled app) can be facilitated if that is the school's preference. The central team have mifi/SIM cards available to provide internet to families without.

Practicalities:
Where there is only one class within a bubble (one form entry school for example) and the bubble closure is linked to a confirmed covid case in that teacher, the school would be expected to follow a Tier 2 approach with a senior leader or other suitable adult generating content for absent pupils using Oak National/White Rose/BBC Bitesize. A google meet for morning and afternoon registration would be expected as a welfare check. There is no reason why a teacher being asked to self-isolate (assuming they are not sick) for other purposes cannot follow the Tier 4 instructions to teach their class who are also having to self-isolate via Google Classroom.

National circuit-breaker/lockdown:
We can currently (based on live questionnaire information) meet the needs of all pupils requiring hardware support in this eventuality. It would, however, require those schools with high ipad numbers issuing these to their own pupils in the first instance, rather than chromebooks.